

BANDAR KHALID KARI

Project Management · Product Management · Digital Transformation

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SUMMARY

PMP-certified project and product manager with four years delivering national-level programs and digital platforms at the Mohammed Bin Salman Foundation (Misk), from initiation to closure under PMO governance. Owns scope, schedule, risk, change control and stakeholder alignment across national-level programs, and turns user needs into roadmaps, requirements and releases. Founder of Qafza (qafza.me), an AI-powered coaching and mentoring platform taken from concept to production. Computer Science degree.

CORE COMPETENCIES

Project Management — Full project lifecycle, initiation to closure, scope management, schedule and milestone planning, dependency management, risk and issue management, change control, RAID logs, resource planning, vendor management, PMO governance, status reporting, KPI tracking, Agile, Scrum, Waterfall, cross-functional leadership.

Product Management — Product vision and roadmap, discovery and user research, requirements gathering, user stories and acceptance criteria, backlog prioritization, MVP definition, UX and prototyping, release management, go-to-market support, adoption and onboarding, product analytics, continuous improvement.

Data & Tools — Power BI, Tableau, SQL, Python, ETL pipelines, data modeling, Jira, Microsoft 365, SharePoint, requirements and documentation management.

EXPERIENCE

Senior Project Specialist — Mohammed Bin Salman Foundation (Misk)

November 2023 – Present | Riyadh, Saudi Arabia

- Lead delivery across **18 national-level programs**, managing projects from **initiation to closure** under PMO governance standards.
- Lead **digital transformation** initiatives — enterprise platform rollouts, workflow optimization and data-driven improvements to beneficiary services.
- Build and drive project plans — timelines, milestones, deliverables, dependencies and resourcing — and control change requests against scope and schedule impact.
- Identify, assess and monitor risks and issues, maintaining the logs and driving mitigation and corrective action with the owners.
- Raised service-delivery efficiency **15%** through vendor management, dependency coordination and operational follow-up.
- Track project KPIs and publish the status reports, **Power BI dashboards** and executive summaries leadership works from.
- Work with vendors, partners and cross-functional teams to lift platform adoption and user experience across the portfolio.

Founder & Product Lead — Qafza (qafza.me)

2025 – Present | Riyadh, Saudi Arabia

- Founded Qafza and delivered it from concept to production, owning scope, roadmap, release planning and the schedule through to launch.
- Sequenced delivery around dependencies so the core matching flow shipped first, with secondary features deferred to later releases.
- Defined the AI matching approach — pairing on goals, expertise and experience level rather than job title — and the requirements behind it.
- Run it as a live product: release management, performance monitoring, and the access control and data model underneath.

Project Specialist — Mohammed Bin Salman Foundation (Misk)

October 2022 – November 2023 | Riyadh, Saudi Arabia

- Supported program management and PMO delivery across multiple initiatives — action tracking, risk and issue logs, and stakeholder coordination.
- Increased beneficiary engagement **18%** by segmenting audience data and rebuilding the targeting behind the digital communication campaigns.
- Developed and maintained the digital platforms behind program delivery, using **SQL and Python** to automate and extend them.
- Coordinated foundation-wide volunteer operations for **Misk Global Forum 2023**, placing 42 volunteers on time and to standard.
- Implemented PMO templates, reporting practice and documentation standards, strengthening project visibility and delivery consistency.

SELECTED PROJECTS

Enterprise Coaching & Mentoring Platform — Project Lead, Misk Leadership | Nov 2024 – Feb 2025

- Led the end-to-end rollout across three flagship leadership programs, owning scope, timeline, milestones and vendor performance.
- Onboarded **2,400+ users** in a single release and cut manual operational effort **60%** by replacing hand-run coaching workflows with automated ones.

Beneficiary Experience Transformation — Project Lead, Misk Hub | Jan – May 2024

- Rebuilt the beneficiary feedback and support journey end to end across a **2,000,000+** beneficiary base.
- Stood up Power BI dashboards over ETL pipelines that lifted satisfaction **15%** and made it a continuously monitored measure. Awarded **Misk Best Project 2024**.

Organization-Wide Volunteering Program — Project Lead | Misk Global Forum 2023

- Built the volunteering offering from proposal to launch, securing executive sponsorship and budget, and placed 42 volunteers on time and to standard.
- Embedded it across the organization's event calendar as a standing capability, with documentation and onboarding materials to support reuse.

TOOLS & SYSTEMS

Project & Delivery: Jira, project planning and scheduling, roadmap and backlog tools, RAID and change logs, Microsoft 365, SharePoint, requirements and documentation management, UAT coordination

Data & Reporting: Power BI, Tableau, SQL, Python, ETL and Power Query, data modeling and validation, KPI and product analytics dashboards

Platform & Technical: Enterprise platform rollout and integration, cloud fundamentals (AWS), authentication and access control, deployment and environments, information security practices

EDUCATION

BSc Computer Science — California State University, San Bernardino | 2018 – 2022

CERTIFICATIONS

Project Management Professional (PMP) — PMI • **PMI Agile Certified Practitioner (PMI-ACP)** — PMI • **AWS Certified Solutions Architect** • CompTIA Security+ • Digital Transformation — PwC

AWARDS

Misk Foundation Best Project 2024 — judged at organization level across the foundation's full project portfolio.

Dean's Academic Achievement Award — California State University, San Bernardino.

LANGUAGES

Arabic — Native • English — Fluent

PUBLICATION

"Infinite Ambition" — Misk Hub Insights, August 2023.